

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

ENCORE
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Encore Community Development District was held on **Thursday, October 4, 2018 at 4:00 p.m.** at the office of Tampa Housing Authority, located at 5301 W. Cypress Street, Tampa, Florida, 33607.

Present and constituting a quorum were:

Dr. Hazel Harvey	Board Supervisor, Chairman
Christine Burdick	Board Supervisor, Assistant Secretary
Billi Johnson-Griffin	Board Supervisor, Assistant Secretary
Julia Jackson	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company, Inc.
Jennifer Kilinski	District Counsel; Hopping Green & Sams (via phone)
Jozette Chack-On	Developer Counsel; Saxon Gilmore & Carryway, P.A.
John Toborg	Field Services Manager; Rizzetta & Company, Inc. (via phone)
Greg Woodcock	District Engineer; Cardno (via phone)
Leroy Moore	Chief Operating Officer; Tampa Housing Authority
Tim Bowersox	Account Manager; Yellowstone (via phone)
Derek Carter	Account Manager; Trane

Audience

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

Audience members were present, but had no comments.

52 **THIRD ORDER OF BUSINESS** **Consideration of the Minutes of the**
53 **Board of Supervisors' Regular**
54 **Meeting held on August 2, 2018**
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On a Motion by Ms. Johnson-Griffin, seconded by Dr. Harvey, with all in favor, the Board of Supervisors approved the minutes of the Regular meeting held on August 2, 2018 as presented for the Encore Community Development District.

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57 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**
58 **Maintenance Expenditures for July**
59 **2018 & August 2018**
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On a Motion by Dr. Harvey, seconded by Ms. Johnson-Griffin, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for July 2018 (\$12,269.97) & August 2018 (\$12,764.20) as presented for the Encore Community Development District.

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62 **FIFTH ORDER OF BUSINESS** **Consideration of Chiller Fund**
63 **Operation and Maintenance**
64 **Expenditures for July 2018 & August**
65 **2018**
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On a Motion by Ms. Burdick, seconded by Ms. Johnson-Griffin, with all in favor, the Board of Supervisors approved the Chiller Fund Operation and Maintenance Expenditures for July 2018 (\$52,381.61) & August 2018 (\$49,887.88) as presented for the Encore Community Development District.

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68 **SIXTH ORDER OF BUSINESS** **Acceptance of Modification of**
69 **Professional District Services**
70 **Agreement**
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On a Motion by Ms. Johnson-Griffin, seconded by Ms. Burdick, with all in favor, the Board of Supervisors Accepted the Modification of Professional District Services Agreement for the Encore Community Development District.

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73 **SEVENTH ORDER OF BUSINESS** **Consideration of Egis Insurance**
74 **Renewal Proposal for Fiscal Year**
75 **2018-2019**
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On a Motion by Dr. Harvey, seconded by Ms. Jackson, with all in favor, the Board Approved the Egis Insurance Renewal Proposal for Fiscal Year 2018-2019 for the Encore Community Development District.

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EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Services Manager

1. Presentation of the September 2018 Field Inspection Report

Mr. Toborg review the September 2018 Field Inspection Reports for the Board, communicating that Yellowstone had addressed the tree-staking. Mr. Toborg additionally touched on topics that included OTC inoculations for the palm trees, fall fertilizer application, and mites attaching the African Iris. Discussion ensued about various plant material and the aesthetics and growth of copper leaf and fire cracker plants.

2. Consideration of Proposal from Yellowstone Landscape for Replacement Irrigation Pedestal Controller

Mr. Bowersox provided some background of the lighting strike and surge that damages the irrigation pedestal controller. Ms. Perkins additionally remarked that she would be working with Egis to file a claim relative to this repair.

On a Motion by Ms. Johnson-Griffin, seconded by Ms. Burdick, with all in favor, the Board Approved the Proposal from Yellowstone Landscape for the Replacement of the Irrigation Pedestal Controller in the amount of (\$7,314.44) for the Encore Community Development District.

B. District Counsel

Ms. Kilinski had no report.

C. District Engineer

Mr. Woodcock had no report.

D. Chiller System Manager – Trane

1. Presentation of August 2018 Energy Analysis Report

Mr. Carter reviewed the August 2018 Energy Analysis Report for the Board. Discussion ensued pertaining to the Tempo coming online, and how that will increase efficiency. Everything else with the Chiller Plant is running great.

E. District Manager

Ms. Perkins noted that the next regularly scheduled Board of Supervisors meeting will be held on December 6, 2018 at 4:00 p.m. at the Tampa Housing Authority located at 5301 W. Cypress Street, Tampa, Florida 33607.

130 **NINTH ORDER OF BUSINESS** **Supervisor Requests**


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132 Ms. Jackson commented about the potential need of having a meeting in
133 November. The consensus of the Board was to call a special meeting only if necessary.
134 Discussion ensued regarding upcoming events including the tree lighting, Jazz Festival,
135 and a reception at the Reed.

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137 **TENTH ORDER OF BUSINESS** **Adjournment**

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On a Motion by Ms. Jackson, seconded by Ms. Burdick with all in favor, the Board of Supervisors adjourned the meeting at 4:42 p.m. for the Encore Community Development District.

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142 _____
143 Secretary / Assistant Secretary


_____ Chairman / Vice Chairman