

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ENCORE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular meeting of the Board of Supervisors of Encore Community Development District was held on **Thursday, June 1, 2017 at 4:05 p.m.** at the office of Tampa Housing Authority, located at 5301 W. Cypress Street, Tampa, Florida, 33607.

Present and constituting a quorum were:

Dr. Hazel Harvey	Board Supervisor, Chairman
David Iloanya	Board Supervisor, Vice Chairman
Billi Johnson-Griffin	Board Supervisor, Assistant Secretary
Christine Burdick	Board Supervisor, Assistant Secretary

Also present were:

Christine Perkins	District Manager, Rizzetta & Company, Inc.
Jennifer Kilinski	District Counsel, Hopping, Green & Sams (via phone)
Greg Woodcock	District Engineer, Cardno TBE (via phone)
John Crawford	Field Services Manager, Rizzetta & Company, Inc.
Jozette Chack-On	Developer Counsel, Saxon Gilmore
Tim Bowersox	Yellowstone Landscape
Jerome Ryans	CEO, Tampa Housing Authority
Susi Begazo-McGourty	CFO, Tampa Housing Authority
Leroy Moore	COO, Tampa Housing Authority

FIRST ORDER OF BUSINESS

Call to Order

Ms. Perkins called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

There were no Audience members present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the Board of Supervisors' Special Meeting Held on May 11, 2017

On a Motion by Dr. Harvey, seconded by Mr. Iloanya, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Special meeting held on May 11, 2017 as presented for the Encore Community Development District.
--

FOURTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for April 2017

On a Motion by Ms. Burdick, seconded by Ms. Johnson-Griffin, with all in favor, the Board of Supervisors approved the Operation and Maintenance Expenditures for April 2017 (\$18,936.94) as presented for the Encore Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Chiller Fund Operation and Maintenance Expenditures for April 2017

On a Motion by Ms. Johnson-Griffin, seconded by Dr. Harvey, with all in favor, the Board of Supervisors approved the Chiller Fund Operation and Maintenance Expenditures for April 2017 (\$47,326.57) as presented for the Encore Community Development District.

SIXTH ORDER OF BUSINESS

Presentation of Proposed Budget for Fiscal Year 2017/2018

Ms. Perkins presented the proposed budget for fiscal year 2017/2018, mentioning that the only increase from fiscal year 2016/2017 would be in the Chiller budget due to the recently-approved contract renewal with Trane, for a total increase of \$29,345.00. She noted that the general fund budget, as proposed, would remain the same. Ms. Begazo-McGourty communicated her desire to work with District Management directly on the budget prior to the final budget hearing.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2017-10, Approving Proposed Budget for Fiscal Year 2017/2018 and Setting the Public Hearing for the Final Budget

On a Motion by Ms. Burdick, seconded by Ms. Johnson-Griffin, with all in favor, the Board of Supervisors adopted Resolution 2017-10, Approving Proposed Budget for Fiscal Year 2017/2018 (\$284,365.00) and Setting the Public Hearing on the Final Budget (August 3, 2017 at 4:00 p.m. at the office of Tampa Housing Authority, 5301 W. Cypress Street, Tampa, Florida 33607) for the Encore Community Development District.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Field Services Manager

Mr. Bowersox and Mr. Crawford addressed the Board to communicate several setbacks experienced regarding the vault system and irrigation well, which have been in the process of getting resolved and are now functioning appropriately. Mr. Bowersox commented that the newly-installed sod is taking quite well. Mr. Crawford presented his May 2017 Field Inspection Report to the Board, identifying several areas requiring attention. Discussion ensued regarding adding No Trespassing signage to the fencing at the entrance of the Chiller Plant, adding a stop sign to the corner of E. Harrison and Governor Streets, missing electrical covers for outlet boxes, trash removal, and palm tree replacements.

B. District Counsel

Ms. Kilinski was present via phone but had no report.

C. District Engineer

Mr. Woodcock was present via phone but had no report.

D. Chiller System Manager – Trane

Mr. Watson was not present.

Ms. Kilinski was present via phone but had no report.

C. District Engineer

Mr. Woodcock was present via phone but had no report.

D. Chiller System Manager – Trane

Mr. Watson was not present.

E. District Manager

Ms. Perkins noted that the next regularly scheduled Board of Supervisors meeting will be held on July 6, 2017 at 4:00 p.m. at the office of Tampa Housing Authority, located at 5301 W. Cypress Street, Tampa, Florida 33607.

NINTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor requests.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Johnson-Griffin, seconded by Mr. Iloanya, with all in favor, the Board of Supervisors adjourned the meeting at 4:46 p.m. for the Encore Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman
person