

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**ENCORE  
COMMUNITY DEVELOPMENT DISTRICT**

The first audit committee meeting of the Encore Community Development District was held on **Thursday, December 3, 2015 at 4:00 p.m.** at the Tampa Housing Authority, located at 5301 W. Cypress Street, Tampa, Florida, 33607.

**Audit Committee Present:**

Dr. Hazel Harvey  
Brenda Dohring Hicks  
David Iloanya  
Christine Burdick

**Also present were:**

Sandy Oram	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Jennifer Kilinski	<b>District Counsel; Hopping, Green &amp; Sams, P.A.</b> <i>(via conference call)</i>
Greg Woodcock	<b>District Engineer; Cardno TBE</b> <i>(via conference call)</i>
Josette Chack-On	<b>Developer Counsel</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Dr. Harvey called the meeting to order and Ms. Oram performed roll call.

**SECOND ORDER OF BUSINESS**

**Presentation of Audit Proposal  
Instructions**

Ms. Oram presented and reviewed the audit proposal instructions.

On a Motion by Ms. Dohring-Hicks, seconded by Dr. Harvey, with all in favor, the audit committee approved the audit proposal instructions as presented for Encore Community Development District.

**THIRD ORDER OF BUSINESS**

**Presentation of Audit Evaluation Criteria**

Ms. Oram presented the audit evaluation criteria. The committee agreed to use the criteria provided.

On a Motion by Ms. Burdick, seconded by Mr. Iloanya, with all in favor, the audit committee approved the audit evaluation criteria as presented for Encore Community Development District.

**FOURTH ORDER OF BUSINESS**

**Adjournment**

The audit committee meeting was adjourned at 4:19 p.m.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman